



National Association of Barber Boards of America

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December 30, 2021

Dear State Board Administrators, Delegates, and Past Presidents,

We invite you to join us at the NABBA 2022 Mid-Year Conference Meeting, February 20-22, 2022 at the DoubleTree by Hilton Columbia, 2100 Bush River Road, Columbia, SC 29210.

The Mid-Winter Conference serves as the primary planning session for our Annual Conference in September. There is no registration fee to attend for board administrators, current or former delegates, or past presidents and we invite you to join us for lunch following the Feb 22 planning meeting, compliments of NABBA.

We also invite you to attend two days of LAB classes facilitated by the NABBA Barber School Association (BSA) division launched earlier this year. These classes are complimentary to NABBA members and Continuing Education Certificates will be issued to those in attendance.

AGENDA

Day/Date	Time	Description
Sat, Feb 19	7:00 - 8:00 pm	NABBA Executive Board meeting
Sun, Feb 20	7:30 - 8:15 am	Registration Check-In
	8:30 am - 12:30 pm	Lenita Griffis-Browning, Milady Master Educator <i>High Impact Teaching Skills & Presentation Techniques</i>
	12:30 - 1:00 pm	Lunch
	1:00 - 5:00 pm	Tracey Nugent, Wahl Clipper Company <i>Teaching with Wahl Clippers - From the Beginning to Trend Cuts</i>
Mon, Feb 21	9:00 am - 1:00 pm	SC State Board Prep for Instructors & Students
	1:00 - 2:00 pm	Lunch
	2:00 - 4:00 pm	SC Board of Barber Examiners Panel and Q & A
Tue, Feb 22	9:00 am - 12:00 pm	95th Annual Conference Planning Meeting
	12:00 - 1:00 pm	NABBA Luncheon

Enclosed for your reference is Hotel & Airline Information and a list of committee and task positions to be filled for 2022.

Important! Registration deadline is January 20, 2022. Go to www.nationalbarberboards.com. Click on [2022 Mid Year Registration](#) button. Complete form and click [Submit](#) button. That's all there is to it!

Questions? Call 904-268-5351 or email nabba.mss@gmail.com. We look forward your participation!

Respectfully,
Paul Robinson, President

HOTEL & AIRLINE INFORMATION

Conference Location: DoubleTree by Hilton Hotel Columbia 2100
Bush River Road, Columbia, SC 29210
803-731-0300

Hotel Website: <https://www.hilton.com/en/hotels/caecsd-doubletree-columbia-south-carolina/>

Room Reservations: 1-803-731-0300

Room Booking Link: <https://www.hilton.com/en/book/reservation/deeplink/?ctyhocn=CAECSDT&groupCode=CDTNAB&arrivaldate=2022-02-19&departuredate=2022-02-22&cid=OM,WW,HILTONLINK,EN,DirectLink&fromId=HILTONLINKDIRECT>

Group Rate Cut-off Date: February 7, 2022

Room Rates: \$139.00 per night plus tax

Check-in time: 3:00 pm

Check-out time: 12:00 pm

Hotel Amenities: Complimentary Breakfast
Complimentary parking for NABBA attendees

Airlines Servicing Columbia Metropolitan Airport (CAE)

American (800) 433-7300

Delta (800) 221-1212

Silver Airways (801) 401-9100

United (800) 241-6522

Transportation:

Complimentary shuttle to/from airport; runs every 30 minutes.

NABBA 95th Annual Conference Planning Meeting
February 22, 2022
Committees & Annual Conference Task Areas

Committees	Member(s)	Activities
Audit Committee*		Review/reconcile bookkeeping, methods, and financials; make recommendations for improvement, simplification or compliance.
	Bruce Waight	
Resolutions Committee*		Research past/compare present; determine need and function; make recommendations
Credentials Committee*		Research past/compare present; determine need and protocols; make recommendations
Bylaws Committee*		Query for proposed changes; determine feasibility; draft proposed language; prepare and deliver presentation to delegation
Fund-raising Committee	Renee Patton Melissa Horton	Organize and facilitate fund-raising activities for Silent Auction, Benevolence Fund, CWHL, and Museum
Website & Social Media	Paul Robinson Bruce Waight	Create content, proof, and upload in a timely manner.
Registration Committee		Make recommendations to simplify procedures/processes; develop checks & balances to minimize errors/inconsistencies.
Sponsors		Secure sponsors for luncheons/receptions; bring in new sponsors; develop sponsorship packages
Program & Ad Production	Maura Scali-Sheahan	Develop adv/marketing packages; design souvenir program; sell program & website ad space;
School Advisory Council	Howard Warner Jim Stone	Organize structure & outreach of new membership division for schools; recruit committee members, presenters, etc.
Legislative Committee (pending vote)		TBD: establish to address deregulation issues in the states
On-Site Conference Tasks	Member(s)	Activities
Recording Secretaries	Antinette Maestas -TBC	Take notes and document minutes of all presentations and meetings; submit to CEO.
Registration Check-in Desk		Oversee/participate in registration operation; collect fees, maintain documentation, receipts, etc.
Hotel Liaisons	Maura Scali-Sheahan	On-site operations/communications with hotel staff throughout conference.
Spouse Activities		Research location; plan outings and activities
Past Presidents Forum	Renee Patton	Facilitate discussion; record findings; deliver report to delegation
New Member Orientation	Renee Patton	Review Bylaws , Policies & Procedures, provide Q & A
Time-keeper(s)		Maintain flow/momentum; signal speakers during presentations/meetings; signal for wrap-up
Installation Banquet		Oversee food delivery, take tickets, document head count, trouble-shoot
Opening Ceremonies		Lead Pledge, Anthem, color guard, speaker for Invocation
Parliamentarian		Know Bylaws/Policies & Procedures to apply Rules of Order
Sergeant-at-Arms		Station at entrances; verify attendees; maintain order during meetings; liaison with hotel security
Judges*		Explain voting protocols/procedures; guide all voting activities; count votes; present outcomes to delegation
Photographer/Videographer		Shoot conference events; capture group shots/ attendees.
Flowers for banquet		Research location florists; submit quotes by Aug. 1, 2022.
Notes:		

* Committee must be lead by a Past President

TBC -To be confirmed